



Hourly Employee Application

Name: _____

Address: _____

Phone number: _____

E-mail: _____

Job position(s) you are applying for: _____

Associates
Education Assistant
Indoor Horticulturist

Gift Shop
Entomology Assistant
Outdoor Horticulturist

Custodial Assistant
Groundskeeper
Plant Collections Assistant

Qualifications: _____

Date you can begin work: _____

Have you previously worked for Reiman Gardens: _____ If so, when? _____

If you are not a U.S. Citizen, do you have a visa or other documentation that will allow you to work in the U.S.? Yes Or No

For ISU Student Use Only

Permanent address: _____

Permanent phone number: _____

Major of study and classification: _____

Expected semester/year of graduation: _____

Do you qualify for work study? _____

Signature: _____

Date: _____

Hours you are available to work:

Monday: _____

Tuesday: _____

Wednesday: _____

Thursday: _____

Friday: _____

Saturday: _____

Sunday: _____

Please include the following with your application:

- 1) A copy of your resume.
- 2) A list of 3 references with contact information.

Please email or mail the application materials to:

Donna Wiegand
Reiman Gardens, Iowa State University
1407 University Blvd., Ames, Iowa 50011
djwiega@iastate.edu

Iowa State University does not discriminate on the basis of race, color, age, religion, national origin, sexual orientation, sex, marital status, disability, or status as a U.S. Vietnam Era Veteran. Any person who has inquiries concerning this may contact the Director of Equal Opportunity and Diversity, 3680 Beardshear Hall, (515)294-7612. Applications will be kept on file for 6 months.

Have you ever been convicted of a misdemeanor or felony? Yes or No

If yes, for what, when and where: _____

Education Data:

_____.

1. Employment History

Current Employer: _____ Type of Business _____

Employed from: _____ to _____

Your Title: _____ Supervisor's Name: _____

Reason for Leaving: _____

Duties:

2. Employment History

Employer: _____ Type of Business _____

Employed from: _____ to _____

Your Title: _____ Supervisor's Name: _____

Reason for Leaving: _____

Duties:

Date available for employment: _____