

Visitor, Press and Commercial Photography Policy at Reiman Gardens

Fees at a Glance

| Type of Photography | Cost | Appointment Needed |
|--|----------|--------------------|
| Visitor (non-commercial, not to be duplicated, sold or published) | Free | No |
| Iowa State University Affiliated Organizations | Free | Yes (515-294-2710) |
| Press & Media | Free | Yes (515-294-2710) |
| Commercial Photographer (family photos, senior portraits, engagement photos, excludes weddings) | \$75/hr | Yes (515-294-2710) |
| Wedding Photos (for guests using Reiman Gardens as their wedding or receptions site) | Free | Yes (515-294-2710) |
| Wedding and/or Reception Photos (for guests that are not renting Reiman Gardens for their event site) | \$200/hr | Yes (515-294-2710) |

Please review the corresponding photography policies below before calling to make an appointment.

For All Photographers

Tripods, dipoles and monopods are not permitted in the Butterfly Wing. Flowers and foliage may not be picked or rearranged. Plant labels and tags may not be removed. Photographers, subjects and all equipment must stay out of the water features, flower beds and off the artworks and other structures at all times. Clothing, backdrops and other props are not to be hung on plants or trees. Reiman Gardens is not responsible for damaged or lost equipment brought to the Gardens. All filming and photography must be conducted without disruption to the gardens operations or limitations to accessibility of exhibitions, stairwells, entrances/exits, high traffic areas and other locations of interest to the Gardens' guests.

Visitor Photography Policy

Photography (still and video) is permitted for private, non-commercial use only. Photographs cannot be published, sold, reproduced, transferred, distributed, or otherwise commercially exploited in any manner whatsoever without written consent by Reiman Gardens.

Reiman Gardens reserves the right, and its sole discretion, to withhold and/or withdraw permission to photograph on its premises or to reproduce photographs of objects in its collection.

Iowa State University Affiliated Organizations Photography Policy

Iowa State University affiliated organizations should contact Reiman Gardens at 515-294-2710 to arrange photography service without admission or other fees.

Press and Media Photography Policy

Members of the media may photograph or film within designated areas of the facility and grounds for purposes of news coverage that includes Reiman Gardens. All members of the press must contact the Gardens prior to arrival. To make arrangements, call 515-294-2710. Please try to make arrangements at least 24 hours in advance to ensure availability.

Commercial Photography Policy

Commercial photography includes senior portraits, family portraits, engagement photos, and those selling and using materials for professional purposes. Arrangements must be made in advance by calling 515-294-2710.

Professional photographers are charged a \$75 per hour sitting fee that includes admission for the photographers, assistants and subjects while working in the Gardens. Depending upon the depth of a project, Reiman Gardens holds the right to charge an additional fee. The Gardens accepts personal checks, cash, MasterCard and Visa as forms of payment.

Reiman Gardens offers an annual photographer's membership for \$500. This membership will allow the photographer to bring their subjects to the Gardens and waive all admission fees for the photographer and

their subjects. With this membership, the Gardens will allow the use of indoor spaces, excluding the Butterfly Wing when the Gardens is closed to all visitors. Arrangements need to be made in advance for after hours.

A photographer selling materials (greeting cards, posters, prints, etc) identifying the location (which must be "Reiman Gardens Iowa State University) will need to make arrangements through the Iowa State University trademark licensing program. A license agreement must be signed with the Iowa State University's Trademark and Licensing program through ISURF. ISURF licenses companies that use the University's trademarks. More information is available at their website: www.iastate.edu/~isurf

Photos are not allowed in the Butterfly Wing. Photos are not permitted in any interior location during normal business hours but are permitted on the outside grounds during normal business hours.

It is recommended that you visit Reiman Gardens before your scheduled photography session to view the Gardens for your photos. This process is in place for your benefit and to save time. Access to the Gardens is restricted and an appointment is needed to avoid the admission fee when viewing the grounds for possible photo locations. To make arrangements call 515-294-2710.

Wedding and/or Reception Photography for guests who have rented private event space at the Gardens

There is no fee for wedding and/or reception photographs taken at Reiman Gardens when a wedding or reception is held at the Gardens. An appointment must still be made regarding photography session times by calling 515-294-2710.

Photos are not allowed in the Butterfly Wing. Photos are not permitted in any interior location during normal business hours but are permitted on the outside grounds during normal business hours.

It is recommended that you visit Reiman Gardens before your scheduled photography session to view the Gardens for your photos. This process is in place for your benefit and to save time. Access to the Gardens is restricted and an appointment is needed to avoid the admission fee when viewing the grounds for possible photo locations. To make arrangements call 515-294-2710.

Wedding and/or Reception Photography for guests who HAVE NOT rented private event space at the Gardens

The \$200.00 photography fee reserves the non-exclusive use of the Gardens for one hour of photography. All couples must reserve the time and date of their photo session and must pay in advance. Guests who do not register in advance will be charged \$300 per hour. The Gardens accepts personal checks, cash, MasterCard and Visa as forms of payment for wedding photography sessions.

This (both \$200 and \$300) photography fee provides the non-exclusive use of Reiman Gardens for one hour. This fee also allows the photographer and all guests to enter without paying an additional admission to the Gardens for the photo session. Additional time is charged at the rate of \$200.00 per hour, with a minimum billing increment of one hour.

Photos are not allowed in the Butterfly Wing. Photos are not permitted in any interior location during normal business hours but are permitted on the outside grounds during normal business hours.

It is recommended that you visit Reiman Gardens before your scheduled photography session to view the Gardens for your photos. This process is in place for your benefit and to save time. Access to the Gardens is restricted and an appointment is needed to avoid the admission fee when viewing the grounds for possible photo locations. To make arrangements call 515-294-2710.